

Quality • Service • Integrity

ORDER FORM

| | | | |
|---------------------|--|-----------------|------------|
| Company | | | |
| Contact name | | | |
| Address | | | |
| Phone | | Email | |
| ABN/ACN | | Our Ref: | NVA |

| Scope of Work | | Tick Selection | |
|---|--|----------------|--------------------------|
| <p>Preliminary Assessment</p> <p>(basic assessment to meet WHS Regulation and Australian Standard AS 1269 clause 6.1.2)</p> | <p><i>Unsure of the regulations relating to workers' and noise exposure? Unsure of what you need to do to satisfy the regulations? Need to scope a detailed assessment of a complex environment and/or workplace?</i></p> <ul style="list-style-type: none"> The Principal Acoustician conducts a brief tour of your site and makes key observations and measurements with a handheld Sound Level Meter, as required. These observations and measurements will be provided to you in a letter format that meets the requirements of the <u>WHS Regulation and Australian Standard AS 1269 clause 6.1.2</u>. The letter provides an estimate of the noise exposure of the workers and states what you need to do to control it. The letter will also identify if more detailed assessments are necessary to comply with <u>all the requirements</u> of the WHS Regulation. | \$1,760 | <input type="checkbox"/> |
| <p>Standard Detailed Assessment</p> <p>(detailed assessment that meets WHS Regulation and Australian Standard AS 1269 clause 6.1.3)</p> | <p><i>Is your workforce less than 15? Are they mobile or in one location? Are all workers exposed to similar noise levels?</i></p> <ul style="list-style-type: none"> The Acoustician spends part of a day at your site. Approx. 4 workers wear dosimeters for 4 to 6 hours. The Acoustics Engineer observes the noise environment and prepares a report that meets the requirements of the <u>WHS Regulation and Australian Standard AS 1269 clause 6.1.3</u>. The report states the noise exposure of the workers and what you need to do to control it. | \$4,670 | <input type="checkbox"/> |
| <p>Bespoke Detailed Assessment</p> <p>(detailed assessment specific to your workplace/s, meets all requirements of the WHS Regulation and Australian Standard AS 1269)</p> | <p><i>Complex and/or varied work and noise environment</i></p> <ul style="list-style-type: none"> The Acoustics Engineer visits your site for at least one full day. Relevant workers will be selected to wear a dosimeter throughout their shift. The Acoustics Engineer watches and listens to the noise environment and conducts tours of your site to make key observations and measurements with a handheld Sound Level Meter. You will receive a detailed report that meets the requirements of the <u>WHS Regulation and Australian Standard AS 1269</u>. The report states the noise exposure of the workers and what you need to do to control it. | \$POA | <input type="checkbox"/> |

Acceptance (please complete details below and email your order form to info@hibbs.com.au)

| | |
|--------------|----|
| Assessment | \$ |
| Plus 10% GST | \$ |
| Total Amount | \$ |

I accept the above quoted price and Terms and Conditions of sale

Signed Date

- All pricing provided is excluding GST unless otherwise stated
- Additional approved disbursements will be charged at invoice price plus 15% eg. parking
- This quotation is valid for a period of 30 days from date of issue
- Penalty rates applicable – AH 1 = normal x 1.5, AH2 = normal x 2
- Unless otherwise stated our offer is subject to Hibbs & Associates Pty Ltd General Conditions of Contract. A copy of these can be obtained from www.hibbs.com.au
- Rates applicable for metro sites only, anything outside 60 km from our office will incur additional costs

Please note: Release of reports/ results will occur where payment has been processed and finalised by one of the three payment options below. Failure to finalise payment will delay the release of the report.

Payment Methods

Electronic Funds Transfer

| | |
|-----------------|----------------------------|
| Account Name | Hibbs & Associates Pty Ltd |
| BSB | 062 – 314 |
| Bank Account No | 1017 2700 |
| Branch | Flemington Markets, NSW |

LODGEMENT REFERENCE: Please use 'Our Ref' as the description and please immediately send your remittance advice confirming transfer of funds. Email: accounts@hibbs.com.au or Fax +61 2 9746 3266

Credit Card

Please contact +61 2 9746 3244 with your credit card details. A fee of 2.25% will apply

Cheque

Send your cheque with your remittance advice to Hibbs & Associates Pty Ltd, PO Box 4266, HOMEBUSH NSW 2140